

## Discount Fee Program Pre-Screening Checklist

### Household size

Yes	No	Questions	Documents needed <b>FOR OFFICE USE ONLY</b>
		Is there more than one family living with the applicant(s)?	<input type="checkbox"/> 1040 Tax Return <input type="checkbox"/> SFDP Application <input type="checkbox"/> 4506T Form
		When did the applicant (s) last file for tax return?	
		Is the applicant (s) living for a long period of time with family?	
		Do the applicant(s) have any dependents who are not claimed in your taxes but that you would like to include them in your application?	Answer:
		How many people over the age of 18 living with applicant(s)?	Answer:

### Income

Yes	No	Questions	Documents needed
		When did the applicant (s) last file for federal tax return?	<input type="checkbox"/> Current Tax Returns <input type="checkbox"/> 4506T Form <input type="checkbox"/> Schedule C, K, S-Corp <input type="checkbox"/> 2 months' worth of paystubs <input type="checkbox"/> Income Verification Form <input type="checkbox"/> Self Declaration form
		Is the applicant (s) self-employed (I.e., uber, contractor, business owner?)	
		Is the applicant (s) paid by direct deposit?	
		Is the applicant(s) paid in cash?	

### Means of Support other than Income

Yes	No	Questions	Documents needed
		Someone is helping the applicant (s) with income?	<input type="checkbox"/> Statement of support (only good for 30 days) <input type="checkbox"/> 2 months' worth of bank statements <input type="checkbox"/> Child Support, SSI, Disability, Food Stamps etc... <input type="checkbox"/> Self Declaration form
		Is the applicant (s) living off Savings?	
		Is the applicant (s) living for a long period of time with family?	
		Does the applicant(s) receive other source of income?	

Providing false information now, or that later is found to be false, is fraud. Which means all discounts will be revoked and you will immediately pay for services received without any discount or you will be unable to apply to our Discount Fee Program.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_